

# Site Search for ClarinetFest® 2020 and ClarinetFest® 2021

The ICA board of directors is soliciting the assistance of the general membership in identifying potential United States sites for ClarinetFest® 2020 and ClarinetFest® 2021. In order for the proposal to be considered, all documents must be submitted by the proposed Program Director(s) and include:

- Cover letter by proposed Program Director(s) stating intent
- Detailed biography and contact information for proposed Program Director(s)
- Three letters of recommendation for proposed Program Director(s)
- Names of proposed artistic team members
- Proposed dates, which are typically Wednesday through Sunday, the third or fourth week of July
- Written proof of financial support from various agencies
- Complete addresses and detailed maps of all hotels/dorms and performance/exhibitor venues, including an outline of their proximity to each other
- Proposal addressing all site requirements as listed below

Being sought are locations with the following attributes:

- **Performance Spaces** – Superior acoustical space with multimedia capabilities conducive for the presentation of concerts, recitals, lectures and master classes. Having two or more performance venues in the same location is considered optimal. Minimum capacity of the large hall should be 1100-1300 seats.
- **Exhibition Space** – Approximately 15,000 sq. ft. exhibition/ballroom space located in or near the same facility where program presentations will take place. Four additional nearby smaller rooms to be used as instrument manufacturer tryout spaces. All exhibition spaces must have the ability to be secured during non-business hours.
- **Housing** – Convenient housing (hotel/dorm) with a variety of price options able to accommodate budgets ranging from students to corporate executives. Capability to house a minimum of 800 individuals.
- **Travel** – Access to major transportation centers (e.g., airports, train stations).
- **Excursions** – Interesting tourist activities in, or within the vicinity of, the city/area of venue.
- **Other** – Incorporation of area musical resources (e.g., professional symphony orchestras, jazz ensembles, chamber musicians, military ensembles) adds greatly to the local experience for those attending ClarinetFest®.

Please send proposals electronically with the above listed requirements by July 15, 2018 to:

Caroline Hartig, ICA President – hartig.15@osu.edu